

# Assistant/Nurse/RVT Pre-Interview Sheet

Date \_\_\_\_\_

*If you wish to be considered for the position of veterinary assistant, nurse or technician, please complete this pre-interview sheet, **in addition to our application**. If you have limited veterinary experience, please also complete our **Animal Care Attendant Pre-Interview Sheet**, as all inexperienced hires will work as an Animal Care Attendant for some period of time as part of our training program. If you have no experience in an area, indicate n/a.*

*Please provide as much detail as is possible. Thank you!*

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please describe any formal education, licensing, CE, etc in veterinary medicine: \_\_\_\_\_

\_\_\_\_\_

Do you have any experience working in a veterinary hospital or other animal facility? **Y or N** How long? \_\_\_\_\_

Please describe your experiences working in a veterinary hospital (duties, hours, skills, etc): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your experiences communicating with veterinary hospital clients (reception, exam rooms, taking history, phone skills, triage, etc): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your experiences in a veterinary laboratory and list skills/competencies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your experiences in surgical preparation/assisting/dentistry/anesthesia monitoring and list skills/competencies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your experiences in exam assisting & client education and list skills/competencies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your experiences in radiology and list skills/competencies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your experiences in providing treatments and list skills/competencies: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe your experiences in management duties such as inventory control, staff scheduling, supervisory duties, equipment maintenance, etc and list skills/competencies: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other skills or things we should know about? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What most interests you about this position? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Based on your prior experiences, what do you like best about working in a veterinary hospital? \_\_\_\_\_  
\_\_\_\_\_

Based on your prior experiences, what do you like least about working in a veterinary hospital? \_\_\_\_\_  
\_\_\_\_\_

To you, what makes a particular veterinary hospital a good hospital to work in? \_\_\_\_\_  
\_\_\_\_\_

To you, what makes a particular veterinary hospital a bad hospital to work in? \_\_\_\_\_  
\_\_\_\_\_

How many hours per week do you want to work? \_\_\_\_\_ to \_\_\_\_\_

Are you available for shifts on M, T, W & F 7:00 AM and 6:30 PM and Thursdays 8AM to 8:30 PM? **Y or N**

If no, what are your restrictions? \_\_\_\_\_

Are you available for shifts on Saturdays between 7:00 AM and 1:00 PM? **Y or N**

If no, what are your restrictions? \_\_\_\_\_

If you are a student, will your schedule make you less available next semester? **N or Y or maybe**

Please explain: \_\_\_\_\_

If you are a student, will you be available to work during the summer? **Y or N** How many hours per week? \_\_\_\_\_

Will you be available to work over most major holidays? **Y or N** If no, what restrictions? \_\_\_\_\_

***Please submit your resume (if available) and please complete our application. Thank you for your interest!!!!***